



MANAGERIAL SKILLS DEVELOPMENT

This training course offers to any type of manager or future manager tools and skills for an effective management.

We will see five professional management movies during the course then we will analyse and discuss them together. The exercises used during the course are picked up from the real life of organisations.

After the course the participants will have all the tools to be used in the managerial act: communication with their colleagues and subordinates, decision-making, performance appraisal, coaching, motivation and counselling.

In a successful organisation the team working is an efficient way to quickly adapt to the changes. That is why, we included in the course team-building module.

The participants will learn to develop, use and follow an Action Plan.

OBJECTIVES

At the end of the course the participants will be able to:

- » Identify the managerial roles for the organisation;
- » Use new methods for problem solving and decision making;
- » Evaluate their own leadership style and adapt to the specific situation from organisation;
- » Develop personal leadership skills;
- » Develop personal skills for self-organising, organise other people and team building;
- » Use motivation tools for everybody involving in the decision implementation.

COURSE CONTENT

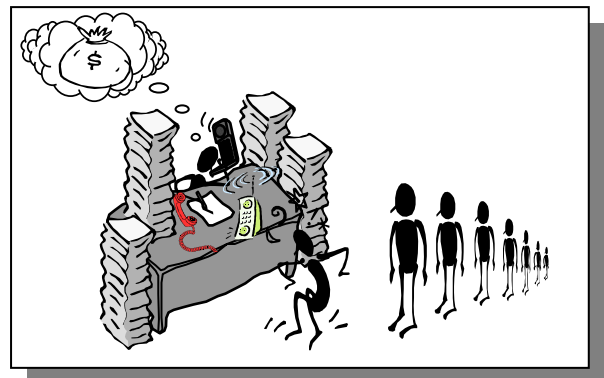
- Managerial specific activities (Time management)
 - Self-organising
 - Organising the subordinates activities
- Problem solving and decision making
- Communication: form of co-ordination of the employees
- Performance management
- Coaching
- Employees counselling

- Employees motivation
- Leadership and management
- Team building from managerial perspective

PARTICIPANTS

- * Managerial team members
- * Future managers

DURATION: 5 days



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